



## **PROVIDER ACCESS POLICY**

<p><b>146-148 Park View Road Welling Greater London DA16 1SR</b></p>	<p><b>Independent Learning Suite 144 Park View Road Welling Greater London DA16 1SR</b></p>
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## **Provider Statement Policy**

### **Introduction:**

The policy statements sets out the school`s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school`s legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement:**

All pupils in years 8 - 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available to each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussion and taster events;
- To understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Richard Johnson, Head Teacher [richard.johnson@alpschools.org](mailto:richard.johnson@alpschools.org) ,Tel. 0203 137 3630.

### **Opportunities for access**

A number of events, integrated into the schools career programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers these include:

National Careers Week

Guest speaker days.

Apprenticeship workshops

Careers days

Parent evenings

Reasons for declining requests. The school reserves the right to decline requests for a number of reasons, including (but not restricted to) the following:

If such attendance would provide an imbalanced view of available provision (eg several apprenticeship providers at an event and no colleges)

If the provider's input would not be relevant to a particular event

If the request is not timely (eg students have already heard from similar providers during the year, or if they are involved in end of year exams)

If the information is not seen to be in the best interest of pupils (eg if the provider is promoting a 'hard-sell' of their provision, rather than enabling students to make an informed decision; or there are concerns about the ethics or quality of the provision).

In such cases, Head of School or the Careers Advisor would inform the provider of this decision and the reason why.

If the provider wishes to appeal this decision, they can contact the Head of schools. If the provider wishes to appeal the decision received from the Head of schools, they should contact the Chair of Governors at the school.

### **Premises and facilities**

The school may have access to a hall, classroom or smaller meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio-visual equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Advisor or a member of the school team. Providers are welcome to leave a copy of their prospectus or other relevant course literature to be placed in the Careers Library.

Students will be supported by staff members.

### **Monitoring, Evaluation and Review**

This policy will be monitored and reviewed on an annual basis, to ensure that current legislation and best practice is recorded

Review date: July 2019

This policy follows guidelines set out by

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